



## NPESC's Business Advisory Council Meeting Agenda

NPESC Office, 4918 Milan Road, Sandusky, OH 44870

Wednesday, December 19, 2018  
9:30 AM

- I. Call to Order and Roll Call of Members
  - a. Present: Carole Kuns, Paul Lockwood, Marianne Cheetham, Daryl Deering, Jim Rinaldo, Douglas Crooks, Andrea Smith, Abbey Bemis, Heather Horowitz, Jamie Beier Grant and Beth Hannam
  - b. Absent: Carole Knapp
- II. Introduction of Visitors - Chrissy Ernsberger of Ottawa County Job Store attended to present later in the meeting
- III. Motion to approve meeting minutes from the October 17 meeting
  - a. Motion made by: M. Cheetham
  - b. Seconded by: J. Rinaldo
  - c. Needed changes: *Change Carol Knapp's organization to Huron County Development Council and change Heather Horowitz' organization to Norwalk Economic Development Corporation.*
  - d. All in favor: 11                      Opposed: 0                      Motion Passed
- IV. *Correspondence, Announcements and Information:*
  - a. *Ohio Means Jobs* Website Overview and functionality was provided to the Council members by Chrissy Ernsberger of the Ottawa County Job Store/OCIC.
  - b. Overview of the BAC Information on North Point ESC's Website was provided to the council by Andrea Smith
- V. Committee Reports:
  - a. Erie County - report by Abbey Bemis. Large group meeting was just held in early December to set priorities and establish committee's organization structure. Dennis Muratori was named Chairman and Joanne Mueller Vice Chairman. Priorities discussed have included planning and activity for teachers & administrators to get with employers. Maybe more Bus Tours or some sort of Career Fair Initiative. The *Ohio Means Jobs* Readiness Seal needs to be a focus for informational sessions for employers and the community.
  - b. Huron County- report provided by Heather Horowitz. The project with ODE to get Employee Profiles on the *Ohio Means Jobs* website is underway. Timeline is projected to be June. The Group wants to start thinking big and planning county wide initiatives. A priority setting meeting will be scheduled for January. BAC is sponsoring "Drug Free Clubs of America" to schools in the county with funding from the Mental Health Board.
  - c. Ottawa County - report provided by Jamie Beier Grant. A new partnership with Juvenile and Drug Courts in the county has been established. Chrissy Ernsberger from the Job Store works with individuals involved in these court programs to establish OMJ backpacks and look for jobs.

Probation officers become references. Feedback about this new program has been very positive. Skilled Trades Bus Tours for Seniors are being scheduled for after the holidays.

- d. Sandusky County - Report provided by Beth Hannam. BAC is hosting a "Teacher Manufacturing Bootcamp" in partnership with NPESC for June 2019. A High School Senior Job Fair is scheduled for March 2019. Manufacturing Bus tours are scheduled for May 9, 2019.

VI. Old Business - none

VII. New Business

- a. Andrea explained the legislative requirement: A Joint Statement is required to be published by March 1. According to state law:

- i. *The advisory council must publish a joint statement to report progress on work they outlined in the plan for the year, summarize actions taken and actions pending, and specify how the council and the board have fulfilled their respective responsibilities under the law. At a minimum, the joint statement should reference:*
    - 1. *Meetings conducted by the council;*
    - 2. *The council's plan and implementation progress;*
    - 3. *Brief summaries of specific activities the council conducted;*
    - 4. *The nature of the council's advice and recommendations, if any, on needed employment skills and curriculum development to instill those skills;*
    - 5. *The nature of the council's advice and recommendations, if any, on economic and job market changes and the types of employment in which future jobs are most likely to be available; and*
    - 6. *The nature of the council's advice and suggestions, if any, for developing working relationships among businesses, labor organizations and educational personnel.*
  - ii. *The ESC governing board might consider creating a webpage dedicated to the business advisory council's work. The page would be an ideal location to post the joint statement as well as a place to share the BAC's information and its recommendations to the board, students, staff and community.*
  - iii. Andrea will draft a statement by February 1st and email out to council members to review and revise.

- b. Decided to provide a review of the Ohio Means Jobs Readiness Seal at the March 20th meeting

VIII. Motion to adjourn the meeting

- a. Motion made by: P. Lockwood
- b. Seconded by: M. Cheetham
- c. All in favor: 11                      Opposed: 0                      Motion Passed
- d. Adjourn at 10:45 AM

IX. Next Meeting: March 20, 2019 at 9:30 AM